



# *Rosary High School*

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Website: <http://www.rosaryhs.org>  
Admissions Office: (714) 879-8204  
Advancement Office: (714) 879-2097  
Athletics: (714) 870-6510  
Counseling: (714) 879-7350

This agenda belongs to:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

## EXPECTED SCHOOLWIDE LEARNING RESULTS

Rosary High School provides an environment in which students become integrated, holistic women who think critically, communicate effectively, and embody their religious faith. A Rosary graduate will be:

### **A person of faith who**

- Communicates the essential elements of Catholic beliefs, liturgy, and traditions
- Gives evidence of faith in her choices, ethics, service, and commitment to social justice
- Demonstrates her commitment to ongoing spiritual development
- Understands and respects religious, ethnic, and cultural diversity

### **A critical thinker who**

- Gathers, organizes, analyzes, synthesizes, and evaluates information and uses it to solve problems
- Works independently as well as collaboratively
- Sets goals, establishes priorities, and makes informed decisions

### **An effective communicator who**

- Uses verbal, written, and visual forms of communication
- Utilizes practical and technological methods to access and apply information
- Listens openly and respectfully to the ideas and opinions of others
- Expresses her opinions insightfully, intelligently, and respectfully

### **A holistic woman who**

- Acknowledges and develops the spiritual, intellectual, creative, physical, social, and emotional dimensions of life

## MISSION STATEMENT

Rosary High School is a Catholic college preparatory school that educates and empowers young women to become holistic individuals who think critically, communicate effectively, and embody their religious faith as they serve the greater community.

## **PHILOSOPHY**

Rosary High School, established by the Sisters of St. Joseph of Orange, is a diocesan Catholic college preparatory school for young women. Reflecting the spirituality of the Sisters, our school is founded on a common vision and understanding of Catholic beliefs, traditions, values, and education. We call upon each young woman to become a lifelong learner who appreciates the value of both creation and culture and who recognizes herself as a positive force for change within the greater human society, living and working to bring people into union with God and one another.

We provide a faith community that accepts Jesus Christ as the Way to respond to one's neighbor, the Truth to be communicated, and the Life to be shared. Rosary upholds the dignity and uniqueness of each individual within the community experience. We provide guidance for our students on their journey of faith and opportunities for their development as daughters of God. We recognize the parents as primary educators of their children and partner with them to facilitate learning.

By offering a diversified college preparatory curriculum, complemented by extensive co-curricular activities, we challenge students to acquire and refine the skills necessary for a fulfilled, well-balanced life. We cultivate leadership skills, critical thinking, artistic expression, and technical competence in all areas. From academic excellence to success on the athletic field, Rosary fosters a healthy competitiveness and a secure sense of community that brings out the best in our students, no matter what their interests. Rosary High School empowers students to become women of faith and citizens who are knowledgeable, creative, responsible, and ethical.

## **ACCREDITATION**

Rosary High School is accredited by the Western Catholic Education Association and the Western Association of Schools and Colleges. It is also listed among the Secondary Schools of the University of California.

## **ADMISSION POLICY**

Although the school is open to all students who sincerely seek a religiously based education, preference is given to those:

- whose transcripts give evidence of academic progress, consistent attendance, good conduct, cooperation, and effort
- whose test scores indicate that they will profit from the high school program at Rosary
- who receive positive recommendations from principals and teachers
- who indicate a personal desire to attend Rosary

A placement examination is required for incoming ninth graders and is administered in January. Students must apply prior to the testing date.

Rosary will send a standard recommendation form to the junior high or middle school at testing time as well as a request for a transcript of grades and results of previous standardized tests.

These transcripts, test scores, and recommendations are then reviewed by the Admissions Committee. Prospective students are notified of acceptance, summer school placement, probationary status, or denial of their application.

### **NON-DISCRIMINATION POLICY**

Every person, as a child of God, regardless of race, condition, or age, has equal dignity and an inalienable right to an education. Therefore, no qualified student will be denied admission to Rosary High School on the basis of race, color, or national and/or ethnic origin. Rosary High School does not discriminate against an otherwise qualified student if, with reasonable accommodation, she can meet the school's program requirements.

## TABLE OF CONTENTS

ABSENCE .....	26
ACADEMICS .....	15
ACADEMIC INTEGRITY AND TEST TAKING POLICY .....	20
ACADEMIC PROBATION.....	25
ACADEMIC REQUIREMENTS.....	16
ADMINISTRATION, FACULTY, AND STAFF .....	6
ADVANCED PLACEMENT AND HONORS CLASSES .....	16
ATHLETICS .....	45
ATTENDANCE / DISCIPLINE POLICIES AND PROCEDURES .....	25
BELL SCHEDULE .....	10
CAMPUS MINISTRY .....	14
CELLULAR PHONES & ELECTRONIC DEVICES .....	34
CHANNELS OF COMMUNICATION .....	11
CHAPEL .....	15
CO-CURRICULAR ACTIVITIES .....	44
CODE OF CHRISTIAN CONDUCT.....	12
COLLEGE REQUIREMENTS.....	16
COMPUTER/PRINTER AVAILABILITY .....	47
CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR .....	36
DELIVERIES .....	47
DETENTION.....	36
DISCIPLINE POLICIES AND PROCEDURES.....	29
EARTHQUAKE/EMERGENCY PROCEDURES .....	48
EXPECTED SCHOOLWIDE LEARNING RESULTS .....	2
GENERAL INFORMATION.....	46
GRADING SCALE .....	17
HOURS OF OPERATION.....	10
ILLNESS DURING SCHOOL HOURS .....	27
INCOMPLETES.....	24
INTERNET ACCEPTABLE USE POLICY .....	21
LIBRARY .....	48
LOCKERS .....	49
LOST AND FOUND .....	49
LUNCH TIME .....	49
MAGAZINE DRIVE.....	9
MANDATORY LEARNING EXPERIENCES .....	27
MISSION STATEMENT .....	2
OFF-CAMPUS PERMITS.....	27
PARKING REGULATIONS .....	33
PARENT CLUB ROSTER.....	9
PASS (PARENTAL ACCESS SUPPORT SYSTEM).....	23
PRE-PLANNED ABSENCE PROCEDURE .....	28
PROGRESS REPORTS .....	24
RED AND GOLD .....	41
REPORT CARDS .....	25
SCHEDULING AND COURSE CHANGES .....	22
SCHOOL PHILOSOPHY .....	2
SEMESTER FINAL EXAMS .....	24
SENIOR PRIVILEGES .....	51
SOCIAL EVENTS .....	41
STANDARDIZED TESTING .....	22
STUDENT ACTIVITIES .....	40
STUDENT COUNCIL ROSTER.....	8
SUPERVISION .....	13
TARDINESS .....	28
TUITION .....	53
UNIFORMS AND PERSONAL APPEARANCE .....	30
WORK PERMITS AND EMPLOYMENT .....	53

## DIOCESAN ADMINISTRATION

Bishop of Orange	Most Reverend Tod D. Brown, D.D.
Vicar of Faith Formation	Rev. Gerald Horan, O.S.M.
Superintendent of Schools	Mr. Greg Dhuyvetter
Associate Superintendent of Schools	Mrs. Sally Todd

## 2010-2011 ADMINISTRATION, FACULTY, AND STAFF

President	Mrs. Trudy Mazzarella
Principal	Mrs. Annette Zaleski
Assistant Principal of Student Affairs	Ms. Shawna Pautsch
Assistant Principal of Academic Affairs	Mrs. Charlene Romano
Controller	Mr. Britt Winslow
Coordinator of Student Affairs	Ms. Nikki Wilson
Director of Admissions	Mrs. Natalie Benson
Director of Campus Ministry	Ms. Lisa Nollette
Director of Library & Media Resources	Mrs. Winnie Stokes
Academic Counselor	Mrs. Mayo Crismon
Academic Counselor	Mrs. Ellen Trojnar
Freshman Counselor	Ms. Trina Hartman
Personal Counselor	Mrs. Jenny Hall
Counseling Assistant	Mrs. Janet Miller
Career Center Coordinator	Mrs. Joanne Kahler
Accounting Assistant`	Mrs. Diana Morison
Administrative Assistant	Mrs. Judy Jones
Administrative Assistant	Mrs. Frances Chavez
Administrative Assistant	Mrs. Marjorie Meinburg
Athletic Assistant	Mrs. Tracy Drummer
Athletic Trainer	Ms. Lorrie Clement
Library Assistant	Mrs. Jackie Roberts
Library Assistant	Mrs. Kathy Ronan
Mock Trial Moderator	Ms. Nikki Wilson
Office Manager	Ms. Linda Simpson
Plant Supervisor	Mr. Richard Saldana
Cheer & Dance Moderator	Mrs. Michele Fitzgerald

## DEPARTMENT CHAIRS

Religion  
Computer Science  
English  
Foreign Language  
Mathematics  
Health Education  
Science  
Social Studies  
Visual & Performing Arts

Mrs. Maureen Tunstill  
Mr. Dave Lyons  
Mr. Brendan Powers  
Mrs. Susan Goldsmith  
Mrs. Elaine Nutt  
Ms. Juleen Wise  
Mrs. Linda Hodges  
Mrs. Michele Hein  
Ms. Mary Hansen

## FACULTY

Mrs. Margie Bangs  
Ms. Andrea Barclay  
Ms. Jill Christensen  
Mr. Brian Clough  
Mrs. Sydney Costello  
Ms. Nicolle Eadington  
Mrs. Pat Fields  
Ms. Lesley Fulton  
Ms. Shannon Gavin  
Mrs. Josephine Golcher  
Mrs. Nicola Huerta  
Mrs. Kimberly Jeter Hall  
Mrs. Eileen Kearns  
Ms. Claudia Kellogg  
Mrs. Mary Ludin  
Mr. David Lyons  
Dr. Blase Maffia  
Ms. Sandy McNeley  
Mrs. Jennifer Murphy  
Ms. Laurie Nellesen  
Mrs. Judy Nguyen  
Mrs. Jill Norman  
Ms. Megan Ochoa  
Mrs. Yvonne O'Meara  
Ms. Jennifer Patton  
Ms. Julia Ray  
Mr. Terry Reinbold  
Mrs. Gaylee Riley  
Mrs. Madie Shafigh  
Mrs. Maureen Tunstill  
Mr. Tom Tice  
Mrs. Nasrin Valleie  
Mrs. JoAnn Woodard  
Mr. Richard Yoon

Mathematics  
English  
Visual Arts  
Mathematics  
Religion  
Social Studies  
Mathematics  
Health Education  
Social Studies  
Science  
Health Education  
Performing Arts  
Religion  
Performing Arts  
Social Studies  
Computer Science  
Science  
Mathematics/Speech  
English  
Performing Arts  
Religion  
Foreign Language  
Foreign Language  
English  
Computer Science  
Foreign Language  
Visual Arts  
English  
Mathematics  
Religion  
English  
Science  
Social Studies  
Science

## STUDENT COUNCIL MEMBERS 2010-2011

### **Associated Student Body Executive Board**

President	Bridget Faley
Vice-President	Janelle Stewart
Secretary	Elizabeth Bolduc
Treasurer	Jillian Busch

### **Associated Student Body Cabinet**

Activities	Nicole Chang Alex Yonkovich
Athletics	Caitlin McGovern Savhanna McClafferty
Clubs	Holland Enke Victorica Coutinho Allison Lutfi
Historians	Amanda Leon Blair Jensen
Interschools	Kirby Jackman Colleen McConnell
Publicity	Sydney Strabala Elizabeth Sarni Mary Walker
Social Chairs	Alex Collell Molly Cook
Spirit	Libby Burgeson Ellen Faley

### CLASS OFFICERS

<b>Senior Class</b>	President	Tara Campbell
	Vice-President	Shelby Jones
	Secretary	Maya Arellanes
	Treasurer	Tanya Bouyounes
<b>Junior Class</b>	President	Marione Tamase
	Vice-President	Kristen Briggs
	Secretary	Keely Cannon
	Treasurer	Catherine Flanagan
<b>Sophomore Class</b>	President	Emma Tice
	Vice-President	Brett Gallagher
	Secretary	Catarina Collodel
	Treasurer	Katie Swinnerton
<b>Freshman Class</b>	Officers are elected in November	

## 2010-2011 PARENT CLUB BOARD/COMMITTEES

President	Melissa McCallick
President - Elect	Kathy LaMonda
Secretary	TBA
Treasurer	Jeanine Corpuz
Vice President Activities	Maryann Tice
Vice President Boosters	Barbara Flanagan
Vice President Campus Ministry	TBA
Vice President Fundraising	TBA
Vice President Publicity	TBA
Vice President: Service	Tacie Adams

### Committee Chairs:

Cracked Crab	Gerry Burge
Gala	Lorrie Cordova & Debbie Nagel
Golf Tournament	Jim Pooler & Phil McGovern
Historian	Mary Gutierrez
Magazine Drive	Charlie & Linda Englebart
New Family Mentor	Kate Domino
Royal Roots	Chris & Debbie Nagel
Volunteer Coordinator	Kim Gill

The objective of Parent Club is to provide an opportunity for parents to actively participate and assist in the educational, social, and spiritual development of the students. Each family is automatically a member of the Rosary High School Parent Club and is invited to the monthly meeting held on the second Tuesday of the month. **The Parent Club raises funds to support a variety of campus needs in collaboration with the Administration. The annual Magazine Sale sponsored by the Parent Club requires each Rosary student to sell \$150 of magazines. A family may purchase magazines or elect to “buy out” by writing a check to RHS if they prefer. Students will not be allowed to take semester exams if the magazine drive requirement has not been paid.**

## BELL SCHEDULES 2010 - 2011

### SCHEDULE A

7:00 - 7:45 Zero Period  
7:55 - 9:20 Block 1  
9:24 - 9:29 Section  
9:29 - 9:44 Break  
9:48 - 11:11 Block 2  
11:11 - 11:26 Break  
11:30 - 12:53 Block 3/  
**ASSEMBLY**  
12:53 - 1:33 Lunch  
1:37 - 3:00 Block 4  
3:10 - 4:30 Period 8 P.E.

### SCHEDULE B

7:00 - 7:45 Zero Period  
7:55 - 9:20 Block 1  
9:24 - 9:29 Section  
9:29 - 9:44 Break  
9:48 - 11:11 Block 2  
11:11 - 11:22 Passing  
11:22 - 12:45 Block 3  
12:45 **DISMISSAL**  
1:00 - 3:15 Faculty/  
Department meeting  
3:10 - 4:30 Period 8 P.E.

### SCHEDULE C

7:00 - 7:45 Zero Period  
7:55 - 9:11 Block 1  
9:15 - 9:20 Section  
9:20 - 9:35 Break  
9:39 - 10:53 Block 2  
10:53 - 11:02 Long Passing  
11:02 - 12:16 Block 3  
12:16 - 12:51 Lunch  
12:56 - 2:10 Block 4  
2:10 **DISMISSAL**  
2:15 - 3:30 Meeting

### SCHEDULE D

7:00 - 7:45 Zero Period  
7:55 - 9:12 Block 1  
9:16 - 9:21 Section  
9:21 - 9:36 Break  
9:40 - 10:55 Block 2  
10:55 - 11:05 Break  
11:09 - 12:24 Block 3  
12:24 - 1:09 **RED & GOLD/  
RALLY/CLASS MEETING**  
1:09 - 1:41 Lunch  
1:45 - 3:00 Block 4  
3:10 - 4:30 Period 8 P.E.

### SCHEDULE E

7:00 - 7:45 Zero Period  
7:55 - 9:20 Block 1  
9:24 - 9:39 Break  
9:39 - 9:44 Section  
9:48 - 11:11 **MASS**  
11:11 - 11:26 Break  
11:30 - 12:53 Block 2  
12:53 - 1:33 Lunch  
1:37 - 3:00 Block 3  
3:10 - 4:30 Period 8 P.E.  
  
3:10 - 4:30 Period 8 P.E.

### SCHEDULE F

7:00 - 7:45 Zero Period  
7:55 - 8:00 Section  
8:00 - 8:50 **PRAYER  
SERVICE/ASSEMBLY**  
8:50 - 9:07 Break  
9:11 - 10:24 Block 1  
10:29 - 11:42 Block 2  
11:42 - 11:55 Long Passing  
11:55 - 1:08 Block 3  
1:08 - 1:43 Lunch  
1:47 - 3:00 Block 4

### **HOURS OF OPERATION**

The school office is open daily from 7:00 a.m. to 4:00 p.m. The Zero period classes begin at 7:00 a.m. The regular school day is from 7:55 to 3:00 p.m. 8th period labs and athletics are held from 3:10 until approximately 4:30 p.m.

# I. ADMINISTRATIVE INFORMATION

## CHANNELS OF COMMUNICATION

Each teacher, moderator, or coach at Rosary High School is primarily responsible for enforcing policies in her/his classroom and/or activity. These policies reflect the philosophy of Rosary, and infractions of discipline are dealt with in a manner that encourages the students to respect themselves and others and to change behaviors that interfere with learning in the classroom or other learning experiences and situations. Although each teacher, moderator, or coach has her/his own manner of dealing with student academic and discipline problems, it is Rosary's policy that the integrity of all individuals be preserved.

When a student, parent, teacher, moderator, or coach regards a situation as troublesome, the following steps need to be followed in order to insure good communication.

1. Try to solve the problem together. The student needs to approach the teacher, moderator, or coach and ask to speak with her/him at break, lunch, or after school. Likewise, the teacher, moderator, or coach may request the student to come in during those times for a discussion regarding the problem.
2. If the problem persists, a parent phone call or written note is appropriate. At this time a conference might be requested. A teacher may call or send home a written progress report to be signed by the parent and returned.
3. The student, parent, teacher, moderator, or coach may ask for involvement of Counselor/Activities Director/Athletic Director if steps #1 and #2 above do not resolve the issue.
4. If the problem is serious and/or repetitive, an administrator will be involved in conferencing with the student, teacher, moderator, coach, and/or parents. If the problem is with student behavior, a contract will be drawn up between the administration, parent/guardian, and the student defining the corrective actions taken, if any, and the required standards of achievement and/or behavior necessary for the student to remain at Rosary. Specific follow-up will be outlined at that time.
5. **The principal reserves the right to interpret all policies, procedures, rules, and regulations. All decisions rendered are final. The principal reserves the right to amend the handbook at any time. Parents will be given prompt notice of any amendment. The principal is the final recourse in all disciplinary situations and may waive any and all disciplinary regulations for just cause at her discretion.**

## **CODE OF CHRISTIAN CONDUCT COVERING STUDENTS AND PARENTS/GUARDIANS**

The students' interest in receiving a quality, morally based education can be served if students, parents, and school officials work together. Normally, differences between these individuals can be resolved. In some rare instances, however, the school may find it necessary, in its discretion, to require parents/guardians to withdraw their child.

It shall be an expressed condition of enrollment that the students behave in a manner, both on and off campus, that is consistent with the Christian principles of the school as determined by the school in its discretion. These principles include, but are not limited to, any policies, principles, or procedures set forth in any student/parent handbook of the school and/or diocese.

It shall be an expressed condition of enrollment that the parents/guardians of a student shall also conduct themselves according to the standards of conduct that are consistent with the Christian principles of the school, as determined by the school in its discretion. These principles include, but are not limited to, any policies, principles, or procedures set forth in any student/parent handbook of the school and/or diocese. A copy of the diocesan handbook can be requested from the office of Faith Formation at the Diocese of Orange.

These Christian principles further include, but are not limited to, the following:

1. Parents/guardians are expected to work courteously and cooperatively with the school to assist the student in meeting the academic, moral, and behavioral expectations of the school.
2. Students and parents/guardians may respectfully express their concerns about the school operation and its personnel. However, they may not do so in a manner that is discourteous, scandalous, rumor-driven, disruptive, threatening, hostile, or divisive.
3. These expectations for students and parents/guardians include, but are not limited to, all school-sponsored programs and events (e.g., study trips, athletics, dances, activities, etc.)

The school reserves the right to determine, in its discretion, which actions fall short of meeting the Christian principles of the school. Failure to follow these principles will normally result in a verbal or written warning to the student and/or parent/guardian and normally will first result in disciplinary action short of a requirement to withdraw from the school (e.g., suspension of student or suspension of parent/guardian's privilege to come on the campus grounds and/or participate in school activities, volunteering, etc.)

The school reserves the right to determine, at its discretion, when conduct is of such a severe nature as to warrant immediate action without a warning and/or without an intermediate step short of a withdrawal.

## **SUPERVISION**

Parents are responsible for the supervision of their daughter at ALL times. The school assumes a share in this responsibility during regular school hours and at school sponsored activities and events. In the case of school sponsored activities and/or events, the school assumes shared responsibility for the duration of the activity and/or event. Once the activity and/or event concludes, it is expected that students will be picked up promptly. The school is not responsible for the shared supervision of any of its students on weekends unless at a school sponsored activity or event, and then only for the duration of the activity and/or event.

## **II. CAMPUS MINISTRY**

### **PHILOSOPHY**

Campus Ministry creates a community of faith that teaches theology, nurtures spirituality, encourages service, and shares faith with the Rosary High School community. Activities include liturgy and prayer, service projects, retreats, and leadership development.

### **CAMPUS MINISTRY EVENTS**

- Liturgy and Prayer
- Day Retreats for each class and Faculty/Staff
- KAIROS Retreats for seniors
- Service Projects
- Retreat Team Training for retreat leaders
- Reconciliation/Confession

### **STUDENT CAMPUS MINISTRY LEADERSHIP TEAM**

Students in grades 10, 11, and 12 are invited to apply to be a part of the Student Campus Ministry Leadership Team. This team, along with the Office of Campus Ministry, coordinates all Campus Ministry activities at Rosary.

### **CAMPUS MINISTRY COMMITTEES**

Students, staff, and faculty are invited to participate in a variety of Campus Ministry activities. In conjunction with the Campus Ministry Leadership Team, these committees plan all the Campus Ministry sponsored events.

### **RETREATS**

All members of the Rosary High School community participate in a one day retreat. These retreats are offered throughout the school year.

### **KAIROS**

Rosary High School participates in the Kairos Retreat program. This is a 4-day retreat experience for seniors. Interested students can obtain an application on the Rosary website. The cost of Kairos is \$330.00. Payment is due before the retreat.

### **SERVICE**

All members of the Rosary High School community are encouraged to participate in service. Leaders of each club and class plan and implement service projects to involve the entire Rosary High School community. The Office of Campus Ministry coordinates ongoing school-wide projects to provide for those in need.

## CHAPEL

The chapel is available for daily prayer and meditation.

### III. ACADEMICS

#### PHILOSOPHY

The primary purpose of the Rosary curriculum is to prepare students for academic success in college or other areas of higher education. This goal is achieved through a balanced liberal arts curriculum, individualized programs of study, rigorous courses, and a competent and dedicated faculty. The program is designed to develop fundamental academic skills and to foster inquiry, creativity, true scholarship, and a love of faith and learning.

#### ACADEMIC RESPONSIBILITIES

Every student is expected to:

- Show respect for herself and others
- Arrive at class on time with all required materials
- Be prepared with homework thoroughly and neatly completed
- Be attentive and actively involved in and focused on the lesson
- Ask questions of instructor as needed
- Know course requirements and the dates of tests, quizzes, and assignments
- Meet all work assignment deadlines
- Be familiar with each teacher's class policies
- Seek additional help from the teacher and/or tutor in subjects of particular difficulty
- Take responsibility for making up any missed work in a timely manner
- Check Moodle daily
- Check PASS every two weeks

Each student is responsible for her own academic performance. Parents, teachers, and counselors are partners in her academic pursuits, but the student bears the ultimate responsibility for achieving her goals and being successful in her classes.

#### General Classroom Rules

Courteous behavior and language are expected at all times. Any student behavior which prevents others from learning or the teacher from teaching is not acceptable. Persistent disruptive behavior will result in more serious consequences. (See Discipline Policies and Procedures.)

## ACADEMIC REQUIREMENTS

### Rosary Graduation Requirements

- 4 years of Religion
- 4 years of English
- 3 years of Social Studies
- 3 years of Mathematics including Algebra I and Geometry
- 2 years of Foreign Language (same)
- 1 year of Life Science
- 1 year of Physical Science
- 1 year of Physical Education
- 1 year of Visual or Performing Arts
- 1/2 year of Health
- 1/2 year of Technology in Education
- 1/2 year of Communications  
(either Speech or Introduction to Drama)
- 2 1/2 years of Electives
- 24 units are required to graduate  
(A unit is equivalent to 1 year.)

**Each senior is required to participate in an exit interview as a part of the graduation requirements.**

### Credit

Courses required for graduation are to be taken at Rosary High School only, except for transfer students and those who repeat a failed class.

### Advanced Placement and Honors Classes:

- AP Biology
- AP Calculus AB
- AP Calculus BC
- AP Chemistry
- AP English Language
- AP English Literature
- AP French Language
- AP Government
- AP Psychology
- AP Spanish Language
- AP US History
- Honors American Studies Seminar
- Honors Chemistry
- Honors Economic Studies Seminar
- Honors French III
- Honors Precalculus
- Honors Physics
- Honors Spanish III

The University of California and California State University Systems weigh these AP and Honors classes according to the following scale: A = 5, B = 4, C = 3, D = 1. In order to maintain the University of California and California State University honors standards, every student must meet the course prerequisites.

Honors classes are also offered in English I, English II, Algebra I, Algebra II, Geometry, Biology, American Government, and Economics. Students

will be placed in these classes by academic counselors and department teachers according to course prerequisites. Grades in these Honors classes are weighted as Honors classes toward the Rosary GPA. No student may enroll in Honors classes if she has received a semester D in any introductory course of that discipline.

Class failures: Any required class failed during the school year must be made up before the following September or the student risks not returning to Rosary. Both grades, failed and repeated, are recorded on the transcript. It is expected that students will make up/remediate Ds and Fs in required courses through the Tri-School summer school program.

### **California State University Requirements**

- 4 years of English
- 3 years of Math (Algebra I & II, Geometry); 4 years recommended
- 2 years History / Social Science
- 2 years Laboratory Science
- 2 years Foreign Language (same)
- 1 year Visual / Performing Arts
- 1 year College Preparatory Electives

### **University of California Requirements**

- 4 years English
- 3 years Math (Algebra I & II, Geometry); 4 years recommended
- 2 years History / Social Science
- 2 years Laboratory Science (3 years recommended)
- 2 years Foreign Language (3 years recommended)
- 1 year Visual/Performing Arts
- 1 year College Preparatory Electives

**NOTE: UC, CALIFORNIA STATE UNIVERSITIES, AND MOST 4-YEAR COLLEGES ACCEPT ONLY GRADES OF C OR BETTER.**

### **GRADING SCALE**

A+ (100-99%) / A (98-92%) / A- (91-90%)

An "A+" performance is superior in every dimension of academic achievement. Work in the areas of daily assignments, tests, quizzes, and long-range assignments are consistently superior. In addition, the student shows originality and imagination, reads critically, and shows ability to work independently. She is a responsible class member who makes valuable, consistent, and significant contributions to the class. "A" and "A-" performance is consistent and excellent in all the categories stated above, but not superior.

B+ (89-88%) / B (87-82%) / B- (81-80%)

This grade indicates very good written and oral work. The "B" student expresses knowledge of the concepts and facts of the subject in consistently good daily work, quizzes, and tests. She is prompt and responsible and contributes to class discussions. She completes long-range and independent work when required.

C+ (79-78%) / C (77-72%) / C- (71-70%)

This grade indicates that the student has learned the essential con-

cepts and facts presented in class, shows proficiency in understanding the subject matter, and does good work but requires considerable direction and stimulation from the teacher. The student also demonstrates that she has some difficulty with one or more of the following: complex concepts, oral expression, written expression, long-range assignments, and/or consistency in daily work.

D+ (69-68%) / D (67-62%) / D- (61-60%)

This grade indicates that the student's work is below average and often not acceptable. The student has difficulty comprehending and expressing basic concepts and facts of the subject in oral and in written work. Contributing factors may be poor attendance, inattention, and/or failure to complete make-up work. A D grade is unacceptable for college entrance.

F (59% and below)

This grade indicates that the student has consistently failed to meet the requirements of the course. **An F grade may be given if a student is absent 7 or more classes per semester. A failure in a required course must be made up before the student can return to Rosary.**

### GRADE POINT AVERAGE (GPA) AND CLASS RANK

Rosary's grading is on a 4.0 scale: **A=4.0, B=3.0, C=2.0, D=1.0** However, Advanced Placement and Honors classes are given a weighted grade: **A=5.0, B=4.0, C=3.0** Only grades of C or better in Honors or Advanced Placement courses will be given extra weight. All courses are included in the academic GPA except P.E. for Athletes, Cardio-Fitness, Sports Fitness, Student Trainer, Fitness Walking/Jogging, Study Period, and Campus Ministry. When a course is repeated in summer school, both grades are shown on the transcript, but the summer school grade is not averaged in the calculation of the Rosary GPA.

Seniors with the highest cumulative GPAs will be considered for the honor of being named class valedictorian and salutatorian. Both of these honorees are speakers at graduation. Factors considered in their selection include:

- the number of Rosary courses taken
- the rigor of the academic curriculum including the number of Honors and AP classes
- grades received including pluses(+) and minuses (-), i.e. B+ versus B-
- the potential valedictorian and salutatorian must be full time students at Rosary during their 10th, 11th, and 12th grade years.

### HONOR ROLL

The Rosary Honor Roll is a means of recognizing the academic accomplishments of our students. Semester grades are used to determine standing on the Honor Roll. The membership list is posted each semester and a letter is sent to parents.

**Principal's Honors: GPA of 4.0 and above**

**First Honors: GPA of 3.5 to 3.99**

**Second Honors: GPA of 3.0 to 3.49**

Two or more report card comments stating less than satisfactory work habits, citizenship, or effort will automatically disqualify the student from the honor roll for that semester regardless of her grades. Academic dishonesty, incompletes, or a serious disciplinary infraction during the semester will also disqualify the student from honor roll.

## HONOR SOCIETIES

There are five Honor Societies at Rosary High School: a Chapter of the California Scholarship Federation (CSF), the National Honor Society (NHS), the California and International Thespian Society through the Tri-School Thespian Troupe, the Tri-M Music Honor Society, and the National Honor Society of Sports Medicine (NHSSM).

Membership in CSF is by semester in the 10th, 11th, and 12th grade; 9th grade students are invited to apply for associate membership. Application for membership in CSF is made by the student's submission of her semester grades to the moderator at the end of each semester. The list of names of those who earned membership is posted. At graduation, special honors are bestowed on those who have achieved 4-6 semesters of membership in CSF. Life and 100% members of CSF have a special seal affixed to their diplomas, and completion of a service requirement entitles these members to wear a gold cord at graduation.

To be eligible for NHS membership, candidates must have a minimum 3.5 GPA (cumulative). Eligible students are invited to apply for membership during the spring of junior year. Potential members must also meet high standards of leadership, service, and character. Leadership is based on election to an office or participation in two or more community or school activities. Character is measured in terms of integrity, behavior, ethics, and cooperation with both students and faculty. NHS members earn their service hours by tutoring Rosary students, family members, and members of their communities. NHS members wear a red cord at graduation.

Membership in the International Thespian Society is granted for the performance of meritorious work in theatre arts which meets the Society's guidelines. Specifically, students become members by earning points for their work. In order to achieve Honor Thespian status, students must earn a minimum of 60 points (600 hours of quality work in theatre), perform service hours, and be assessed by the Tri-School Theatre Sponsor as demonstrating good character, leadership, and spirit. Honor Thespians who achieve a GPA of 3.0 or higher are recognized at graduation by the wearing of a blue cord.

The Tri-M Music Honor Society is the largest non-profit organization dedicated to the advancement of music education. The three Ms stand for Modern Music Masters. Eligibility for membership is determined by grade point average, service hours, and number of years in musical studies. When inducted, students receive a pin and membership card. Seniors are presented the Tri-M graduate medal and wears a pink cord at graduation.

The purpose of the NHSSM is to create enthusiasm for scholarship in the area of Sports Medicine and other fields directly related to sports medicine,

to stimulate a desire to render service in the community, to promote leadership, and to assist in the development of character in high school students. Students are required to have a cumulative GPA of 3.2 and Sports Medicine GPA of 3.5. They must have passed both Sports Medicine I and II with at least a B+ average and be accepted into the Athletic Training Program. Graduating seniors in good standing are awarded a cord. A scholarship pin is awarded to a senior with the highest overall GPA. A leadership pin is awarded to the officers of the chapter. Finally a service pin is awarded to a senior member who has provided the greatest amount of service to the school/community within the field of sports medicine.

## **ACADEMIC INTEGRITY**

At Rosary it is expected that the grades students receive will reflect, in the fairest possible way, the academic work they have accomplished. Cheating of any kind is contrary to the school philosophy and Christian values and has serious consequences. Each time a student cheats, every student is hurt because the value of the Rosary diploma is lessened and respect for the school is diminished.

**Academic dishonesty involves an attempt by a student to show possession of knowledge or skill which she truly does not possess.**

**Cheating** is using dishonest, deceptive, or fraudulent means to obtain or attempt to obtain credit for academic work not one's own. This includes using notes, aids, help of other students in ways other than those permitted by the instructor, tampering with the grading process, looking at another student's exam, and/or allowing another student to cheat from one's own exam or other coursework or homework.

**Plagiarizing** is the taking and passing off as one's own the ideas, writings, etc. of another. Plagiarism is considered a serious offense whether it occurs in a class assignment, essay, project, term paper, or school publication. Teachers have the option to use turnitin.com to check papers for plagiarism.

**During every testing situation, each student is expected to follow these procedures:**

1. All books, papers, and other belongings are to be placed in an area designated by the teacher.
2. Absolutely no talking during the testing period.
3. Each student must bring her own materials; borrowing is not allowed.
4. If assistance is needed, the student is to raise her hand and wait for the teacher's attention.
5. Each student must remain in her seat and is not allowed to leave the room except in an emergency. Students are not allowed to leave the classroom when finished with the test until the end of the testing period.
6. The student must keep her eyes on her own paper.
7. The student is to sit straight forward in her desk with the paper flat on her desk out of view of other students.

8. At the teacher's request, the student must write and sign an honor pledge when the test is completed. This reads as follows: "I have neither given nor received any aid on this test," followed by the student's signature.

### **CONSEQUENCES FOR VIOLATING ACADEMIC INTEGRITY**

1. All test papers, quizzes, or assignments will be taken from the student(s) violating the policy.
2. A student found cheating and/or plagiarizing will receive, upon the discretion of the teacher, a grade of F or a zero for the test, quiz, or assignment. This may lower a quarter or semester grade substantially.
3. Parents will be notified by the teacher.
4. Administrative Consequences will be assigned.
5. Repeated violations or a single serious violation may lead to more serious disciplinary actions such as probation, suspension, or expulsion.
6. Academic Counselors may report a student's violation of the Academic Integrity Policy on college recommendations for that student.
7. Violations of academic integrity, even in the fourth quarter, may seriously compromise a senior's grades and any honors, academic or otherwise, which she may have earned.

### **INTERNET ACCEPTABLE USE POLICY**

Internet access is provided by Rosary High School to enhance innovation in educational opportunities through access to unique resources and collaborative projects. Linking to the Internet and computer networks throughout the world requires trust in an atmosphere of minimal constraints.

Every Internet user has the responsibility to respect and protect the rights of every other user in our school and on the Internet. Anyone who uses these services is expected to act in a responsible, ethical, moral, and legal manner.

**All use of the Internet must be in support of education and research consistent with the mission of Rosary High School.** It is understood that any information taken from the Internet and used for research projects must be cited (source acknowledged) in the same manner as other information sources are listed in a research bibliography. Submission to turnitin.com is required for research papers.

Rosary believes that the benefits to educators and students from open access to the Internet far outweigh any disadvantages. Ultimately, parents and guardians are responsible for setting the ethical standards their children should follow. **While on or off campus**, students and parents need to keep the following policies in mind when accessing the Internet.

Prohibited activities at school include:

- Accessing instant messenger programs (Yahoo Messenger, AOL, etc.)
- Using the network for non-educational purposes (e.g., Facebook,

Twitter, YouTube, MySpace, Ticketron, movies, TV shows, rock groups, games, etc.)

- Intentionally accessing a file that contains inappropriate material, including material deemed by the school to be pornographic or obscene
- Sending and/or receiving messages that are racist, inflammatory, sexist, or contain obscenities and/or taunt or defame another school, fellow student, teacher, or staff
- Sending and/or receiving e-mail unless related to school assignments
- Accessing non-school/personal Internet accounts from school for e-mail or other purposes including journals, whether personal or those of others
- Planting a computer virus on any school computer
- Sending a message with someone else's name on it as the sender
- Downloading files to the hard drive including changing Windows backgrounds
- Tampering with Windows icons/applications
- Use of a teacher's computer

**Students are to use the Internet for educational purposes ONLY. INTERNET USE IS A PRIVILEGE, NOT A RIGHT. Failure to abide by these policies will result in disciplinary action.**

### STANDARDIZED TESTING

Counselors are responsible for the standardized testing program which takes place on a designated day in October. The following tests are administered:

Freshmen:	EXPLORE
Sophomores:	PSAT/NMSQT PLAN (date TBA)
Juniors:	PSAT/NMSQT

**Attendance on testing day is mandatory** since test results have many uses including class placement and diagnostic measurements. Counselors meet with sophomores and explain the test results to them before sending the results home to parents; results are returned and interpreted to juniors and their parents together at Junior Parent Night in January.

### SCHEDULING AND COURSE CHANGES

It is the responsibility of the parent and student, in consultation with the counselor, to plan a program which will meet graduation requirements and the requirements of the post-graduation program of the student's choice. Counselors meet with students during the year to plan their schedules to meet these requirements and goals.

Placement in Advanced Placement and/or Honors classes is done in consultation with department personnel, students, and counselors. Criteria considered for placement are as follows: teacher recommendations, grades, standardized test scores, writing ability, and/or math readiness

tests. Students must meet the criteria of Honors classes in order to be enrolled in them. Some courses require an audition for admission.

Every effort is made to place a student in the courses of her choice. However, at times this may be impossible because:

- a class is dropped due to minimal enrollment
- a class is full
- there is a conflict in schedule between two desired classes

If this happens, the counselor will schedule the student in her alternate choice. Therefore, course alternates should be selected with careful consideration.

The administration and academic counselors reserve the right to make schedule changes at any time. **Changes made at semester for a year long class are rare and occur only under special circumstances.** A student/parent-initiated course change may occur only through the second week of the semester. The student must see her counselor. **Class placement and schedule changes are not made based on a preference for a specific teacher. To request any schedule change, parental approval is required.**

### **PASS (PARENTAL ACCESS SUPPORT SYSTEM)**

PASS (Parental Access Support System) is part of a continuing effort to improve communications and strengthen partnership in the education of Rosary students.

Through the Rosary website, on an off-campus secure server, parents may view their daughter's grades. There is a link from the Rosary home page to PASS. Please refer to the Rosary online calendar for scheduled grade posting dates.

To access PASS, parents utilize their daughter's student ID number as well as a PIN (personal identification number). This randomly generated PIN is assigned to each freshman during the summer before entering Rosary and remains the same for all four years. **If a PIN is misplaced, a parent must come to the front office with picture ID in order to receive it again.** This procedure is in place to protect the security of the system. To assist parents in this process, there is a "Frequently Asked Questions" section on the Parents/Pass page of the RHS website. If parents have questions regarding their daughter's posted grades, they should contact her teacher.

## PROGRESS REPORTS

Progress reports are mailed home to parents/guardians at approximately the middle of each quarter. They are required for students working below their capability, whose grade average is a C-, D, or F, or whose conduct is below satisfactory. Parents/guardians are urged to contact the teacher if further explanation of the progress report is required. Progress report dates are listed on the school calendar. In addition parents can view current grades biweekly through the PASS program.

## MAKE-UP WORK AND TESTS

**A student who has been absent is responsible for checking Moodle and contacting her classmates and teachers about completing the make-up work and tests.** If a student is absent due to illness or attendance at a school function, **she must complete her work within the time frame of two calendar school days for each missed day.** If the absence is due to a non-school related function, **all work and tests must be completed and submitted immediately upon return.**

For absences, students should call classmates for homework assignments and check Moodle. Upon return to school, make-up tests are to be arranged with each teacher as soon as possible. Each teacher has her/his own procedure, and make-up tests are to be done at the teacher's discretion and convenience.

## SEMESTER FINAL EXAMS

Semester and final exams are given on a special testing schedule at the end of each semester. **Students will not be allowed to take semester exams if tuition, athletic, magazine drive, library, or other school-related fees have not been paid. Arrangements to complete detention obligations must be made prior to taking exams.** Students and/or parents are notified of these delinquencies before exams.

Semester and final exams are very important. If a student is more than 10 minutes late, she will be required to take the exam at a later time on the same day. A student may only be excused from her exams due to illness which has been verified by a doctor or due to a death in the family. All other requests for make-up exam times must be submitted to the Assistant Principal of Academic Affairs. **Parents are urged to consult the school calendar before making vacation plans.**

## INCOMPLETES

An incomplete is given to a student on her report card if she fails to complete her assignments due to an extended illness or extenuating circumstances. Should a student receive an incomplete on her report card, **she must make up her work within two weeks after the end of the quarter or the grade becomes an F.**

## REPORT CARDS

Report cards are issued four times a year, shortly after the end of each quarter. **Report cards will be withheld until financial obligations are fulfilled including library fines, career center materials, athletic or other school-related fees.** Semester grades are transferred onto the student's school transcript and become part of her permanent record.

## ACADEMIC PROBATION

If a student receives a failure, several D grades, or several unsatisfactory marks in conduct or effort at the grading period, she may be placed on academic probation. The student and parent/guardians will be notified of the academic probation status by the counselor. The counselor will meet with the student and will monitor the student's class progress through the next grading period. If the student does not show improvement, the counselor and/or the Assistant Principal may meet with the parents to discuss alternatives.

## WITHDRAWING FROM ROSARY

A student withdrawing from Rosary during the academic school year will be required to participate in an exit interview with her parent(s), her academic counselor, and the administration. Tuition paid beyond the month of withdrawal will be refunded. When a student terminates attendance, all unpaid tuition becomes immediately due and payable before the student's records will be forwarded to the new school.

Tuition will not be prorated if a student withdraws due to medical leave.

## IV. ATTENDANCE / DISCIPLINE POLICIES AND PROCEDURES

### PHILOSOPHY

The purpose of attendance and discipline in a Catholic School is to provide moral guidance and to assist the student in the development of Christian behavior and responsible citizenship. Although discipline policies are sometimes viewed as a form of punishment, at Rosary High School they are intended to promote genuine development of self-discipline, accountability, value formation, and respect for others in order to promote a classroom situation which is conducive to learning and a school environment that gives the student an opportunity to grow in community.

Courtesy, good citizenship, and a knowledge and continued practice of appropriate conduct at school is expected of Rosary students. Respectful behavior and courteous language are expected while on campus and at school-sponsored social or athletic events.

Students need to address the faculty, staff, and other students politely, and, in their general attitude, show a spirit of helpfulness, courtesy, and respect.

The following signs of respect are expected of all students.

- Greet faculty and visitors politely and courteously.
- Knock and receive permission from the teacher before entering a room when running an errand or a message.
- Respect the privacy of the faculty lounge. A student must knock and wait for an answer. Never enter the faculty lounge unannounced.
- Be courteous on the staircases and at lockers and be considerate of teachers and students trying to pass in crowded corridors.
- Respect the teacher's desk by not sitting at it or reading the material on it.
- Wait to be recognized if it is necessary to interrupt two people engaged in conversation.
- Drive carefully and safely when driving on or near campus, watching out for children and pedestrians.
- Await pick-up after school in the area provided and not on the sidewalk or curb on Acacia, Alto Lane, or Fullerton Creek Dr.

### ABSENCE

The following reasons are the only ones considered to be excused absences:

1. illness of the student
2. death in the immediate family
3. school authorized educational programs
4. family emergency
5. pre-approved college visits

Absences for all other reasons are unexcused and the school reserves the right to decide whether such an absence will be subject to disciplinary action. Teachers are not required to accept make-up work from students whose absence is unexcused. **The teacher may fail a student who misses more than 7 class periods in a semester.**

**If a student will be absent or tardy beyond 9:00 a.m. on any given day, it is imperative that her parent or guardian call the office to confirm knowledge of the absence.**

Upon returning to school after a full day absence, the student must:

1. go to the main office to obtain a re-admit before 7:50 a.m.
2. bring a written note from her parent/guardian explaining the absence. If she has forgotten the parent note, she will be given one extra day to submit one. A detention will be issued on the extension date and for each day beyond the extension that the note is submitted.
3. ask teachers to sign re-admit.

**It is important to note that unexcused absences will be investigated as trancies.**

## ILLNESS DURING SCHOOL HOURS

When a student becomes ill during the school day, she must report to the main office personnel who will notify her parents/guardians.

**She should not call her parent before going to the office.**

**The following are acceptable options:**

- she will wait in the main office for her parents/guardians or parent authorized individual to sign her out.
- she may drive herself home **ONLY if a signed Parent/Guardian Authorization to Release form is on file in the main office**, and the parent/guardian or parent authorized individual have verbally agreed to her release on each occasion.

## MANDATORY LEARNING EXPERIENCES

Rosary High School provides an environment in which students can become integrated, holistic women who think critically, communicate effectively, and embody their religious faith. Therefore, it is necessary to incorporate special learning experiences into the curriculum throughout the year. These experiences include but are not limited to: class retreats, Career Day, Performing Arts Tours and Community Outreach, study trips, on-campus assemblies, and rallies.

These unique learning opportunities are specifically designed to enhance students' educational experience. They are planned for mandatory school days and attendance is required. Students are responsible for the learning situations they miss. Unfortunately, these learning experiences cannot be duplicated. If a student is unable to attend school on one of these days, she will be given an assignment which exposes her to the spirit of the experience. This assignment will be returned to the Assistant Principal of Academic Affairs.

Study trips are valuable learning experiences and privileges afforded to students; they are not a student's right. A student will not be allowed to participate in a study trip unless the **proper school forms** have been signed by a parent/guardian and submitted to the school. **Verbal authorization by phone will NOT be accepted in lieu of the proper form. If a parent/guardian's authorization is submitted by FAX, it must be on the proper school form.** With the exception of Performing Arts, a parent may refuse to allow her/his daughter to participate in a school-sponsored study trip; however, **attendance at school is still required**, even if the student is not attending the study trip, and an assignment will be given.

## OFF-CAMPUS PERMITS

Students are not permitted to leave campus during the school day, including leaving campus between Zero period class and 7:50 a.m., without an off-campus permit. Students must remain on campus during break and lunch periods and during all Masses, rallies, and assemblies held on campus.

It is expected that doctor and dentist appointments will be made after school hours. However, if an appointment during school hours is unavoidable, the student must bring in a parent note stating the date, time, and reason for leaving early. **If this is a medical or dental appointment, the doctor's or dentist's name and telephone number must be included.** She must bring this note to the main office before 7:50 a.m. to receive her off-campus permit. **When the student returns to school, a verification form from the doctor or dentist must be given to the office.** This will then be recorded as a medical excuse. Students check in at the main office when returning to school after an appointment during school hours.

Zero period classes and 8th period labs are held for academic credit and attendance is essential and mandatory. A student in a Zero or 8th period who has excessive attendance violations will have a conference with her Counselor and the Assistant Principal, and her parents will be notified. **Verbal authorization to release a student or permit her to leave campus for ANY REASON, including but not limited to a school related study trip/event, WILL NOT BE ACCEPTED. Written authorization on the proper form is mandatory.**

### **PRE-PLANNED ABSENCE/PARENT OR STUDENT**

The school needs to be informed through written notification if a parent/guardian must be absent from the home overnight or longer. The name and phone number of the temporary guardian and authorization for emergency treatment must be attached to this notification.

Family vacations and trips taken during school time are **unexcused absences and are strongly discouraged.** If such an absence is unavoidable, the student who will miss class(es) due to a pre-planned absence must bring a parent note to the Administrative Assistant at least one week prior to the event, explaining the purpose and dates of the absence. The student will then be given a form that she must take to each teacher for her/his signature. Only with this form will the student be given her assignments. **NOTE: Teachers are not required to accept make-up work from students taking a family vacation or trip.** Completed paperwork must be returned to the Administrative Assistant by the day before the absence.

If a family cannot avoid a trip during semester exam time, special pre-arrangements must be made with the Assistant Principal of Academic Affairs.

### **TARDINESS**

Depending on her schedule, a student is considered tardy to school after 7:00 a.m. if she has a Zero period class or after 7:55 a.m. if she does not. **No matter how late she is, the student must obtain a tardy slip from the main office when coming late to or missing Zero period or when arriving later than 7:55 a.m.**

Since Rosary is a commuter school, it is understandable that there may be emergency situations which will cause a student to be late to school.

Therefore, three no-fault tardies are permitted per semester. **After a student has been tardy to school more than three times in one semester, she will receive a detention for each tardiness thereafter, unless a parent note or a written doctor-verified appointment is brought by the student upon her arrival to school.** HOWEVER, IF A STUDENT IS TARDY MORE THAN 9 TIMES, WITH OR WITHOUT A WRITTEN PARENT NOTE, THE STUDENT'S TARDINESS IS CONSIDERED EXCESSIVE, AND A DETENTION WILL BE ISSUED FOR THE 10TH AND EACH SUBSEQUENT TARDY REGARDLESS OF THE REASON OR ACCOMPANYING PARENT NOTE. Parents should contact the Assistant Principal of Student Affairs if extenuating medical reasons are responsible for the excessive tardiness.

Class tardies during the school day are assigned an immediate detention. All tardies are recorded on the student's permanent record.

It is important that parents provide a written note whenever a student is more than 15 minutes late to school. A one-day extension may be granted. However, a detention will be issued on the extension date and on each day beyond the extension that the note is not submitted.

## TRUANCY

A student is subject to disciplinary action if she is absent from school an entire or partial day without parent/guardian permission, forges a note regarding attendance, and/or skips a class or classes. In order to return to school, the student must attend a conference with her parent/guardian and the Assistant Principal to discuss the seriousness of her actions and the consequences thereof. The student will be placed on probation, and the student will serve a Saturday detention at school under the supervision of one of her parents. Depending on the reason for the truancy, the student may also serve an in-school suspension and/or lose her senior privilege day. In addition, a grade of zero may be assigned to all class work and tests missed according to the discretion of the teacher(s).

## SPECIFIC DISCIPLINE POLICIES & PROCEDURES

### UNIFORMS / PERSONAL APPEARANCE

Rosary believes that the student's appearance has an impact on her attitude and behavior. As a sign of mutual respect, as one way of creating an environment of excellence, and as a method of providing an opportunity for the individual student to make a personal commitment to what Rosary stands for, a dress code and uniform have been adopted. At all times the student should be neat, feminine, and well-groomed. The uniform should be worn proudly whether on or off campus. When on campus, students are expected to be in complete uniform from 7:00 a.m. to 3:15 p.m.

NOTE: At all times, the administration reserves the privilege of regulating against unbecoming fashions or fads and determining what is appropriate school dress.

School uniforms must be purchased from:

Vicki Marsha Originals -or- RHS Booster Club  
(714) 895-6371  
5292 Production Dr.  
Huntington Beach, CA 92649

### **UNIFORM DAYS**

To attend Rosary High School, each student must wear the uniform properly and as follows.

#### **Shirts**

- Blouse with 3/4 length sleeve (Vicki Marsha)
- A white polo shirt with Rosary script (Vicki Marsha)
- A white polo shirt with logo R (Booster Club)
- A red sweater vest with Rosary logo (Vicki Marsha)
- A uniform red pullover sweater with Rosary logo (Vicki Marsha), shirt collar exposed
- A red Rosary sweatshirt (crew neck, hooded, or zip up) (Booster Club), shirt collar exposed
- A red fleece jacket (Vicki Marsha)

#### **Bottoms**

- Navy blue skirt with red and beige pin striping, zipped and buttoned (Vicki Marsha)
- Khaki skort (Vicki Marsha)
- Khaki twill slacks (Vicki Marsha)

#### **Stockings**

- RHS socks that are visible above the ankle (Booster Club)
- Navy blue or black tights (excludes nylon hosiery)

#### **Shoes**

- Clean white, navy blue, or black athletic shoes
- Navy blue, black, or brown dress, oxford, or saddle shoes
- Solid color red, navy blue, black, white, grey, or beige slip-ons
- Shoes must always have a back strap.

#### **On Mass or Formal Assembly Days the uniform is:**

- Rosary white polo shirt
- uniform sweater or sweater vest
- uniform skirt
- tights or RHS socks
- appropriate shoes

At all times the uniform needs to be clean and well maintained.

#### **Skirts are to be:**

- no shorter than three inches above knee
- zipped and buttoned
- shorts worn under skirt must not be visible

#### **Slacks are to be:**

- hemmed at the ankle or top of shoe
- may not be too long, rolled at the bottom, or have frayed hemlines
- if a belt is worn, it must be dark blue or black with no decorations

#### **Polo Shirts:**

- collar must be worn outside neckline of sweatshirt, sweater, or vest

- plain white t-shirts or tank tops may be worn under shirt. No other colors or shirts with messages are allowed.

**Jackets:**

a navy blue Rosary jacket with a hood and RHS logo or Rosary Letter Jacket, or red RHS fleece jacket, or RHS athletic jacket may be worn at any time. Other jackets may not be worn in the classroom or at Mass/Assemblies.

**Jewelry:**

- simple and in good taste (no body piercing)

**Cosmetics:**

- in good taste, natural looking, suitable for day wear and school

**Hair Styles:**

- in good taste with natural coloring

## **SPECIAL OCCASIONS/ NON-UNIFORM DAYS**

Senior dress privileges are shown on the Senior Privilege page.

On non-uniform days all attire must be modest, safe, and appropriate to the occasion. Knowing and wearing the appropriate attire for an event is good training for the future and a sign of maturity.

### **Professional Attire Days**

For special occasions such as Rosary Day, the students will be allowed to wear professional attire. Students do not need to dress expensively but are expected to dress in good taste. Professional attire days are those on which there is a special occasion with special guests and/or program on campus. On these occasions casual wear is NOT appropriate. Attire should be reflective of going to a very important job interview or attending a special event where one wants to make a positive, lasting impression.

**Professional Attire includes:**

- Dresses appropriate for day and school wear
- Skirt and sweater or blouse
- Suit or dressy pantsuit
- Dress shoes. Shoes must always have a back or back strap.

### **Casual / Theme Dress Day**

Various non-uniform days are designated as casual or theme dress days, i.e. Halloween, spirit, jeans, etc. Specific instructions are given before each casual/theme dress day, and these instructions must be followed. On semester and final exam days, students may wear casual, comfortable clothing provided they adhere to the guidelines listed. If a student does not wish to dress within the guidelines, she is to come to school in full school uniform.

**Casual Wear Includes:**

- Slacks or shorts that are in good condition and of appropriate lengths
- Sweatpants and/or sweatshirts without writing/logos on the rear end

- Tennis shoes or casual shoes with a back strap
- Appropriate, modest attire in the theme of the day

### **Dances and Formals**

Students are asked to dress modestly and appropriately. Any student dressed improperly will be refused entrance to the dance. Clean and presentable clothing is expected of all in attendance.

- No bare feet
- No gang style attire
- No mini-skirts (skirts are to be 3" above the knee or longer)
- No bare midriffs, tube, or strapless tops for casual dances
- No shorts
- Strapless gowns for Homecoming and Prom are acceptable provided they are modest and in good taste
- Undergarments may not be visible

### **All Rosary Events**

**The following items are deemed inappropriate attire for students during the school day and may never be worn:**

- Pants or shorts that are baggy, low-rise, cut-off, and/or have frayed hems. Short shorts and/or extremely short skirts are inappropriate.
- Pajamas, night wear, and/or slippers as well as worn out or scruffy sweats or T-shirts
- Dresses which are strapless, backless, thin-strapped, cut low in front and/or back, or in poor taste, including dresses which are very short and/or tight. Visible cleavage is an indication that a garment is cut too low for a school event.
- Tops which are immodest including but not limited to halter, cropped, bare midriff, thin-strapped, and/or tank tops.
- Letter jackets from other schools, plaid jackets, military or khaki jackets.
- Shoes or athletic wear in fluorescent colors or which are in dirty, unkempt condition; shoes or boots that rise over the ankle. Flip-flops, sandals, slides, or other shoes without a back strap are never permitted.
- Excessive and/or faddish make-up, including but not limited to unnatural colors such as white or black.
- Excessive and/or faddish jewelry and body ornamentation, including but not limited to long dangling earrings, nose rings or studs, tongue studs, and/or body piercing.
- Head wear of any kind during the school day including but not limited to sunglasses, hats, caps, visors, bandanas, or curlers (without special permission from the administration).
- Any extreme and/or faddish clothing including but not limited to fishnet stockings.

**Students deemed to be dressed inappropriately will be assigned a detention. In addition, they will either be given clothing to wear or parents will be called to bring the student appropriate clothing.**

**Students inappropriately dressed for semester and/or final exams will receive a detention.**

## **PARKING REGULATIONS**

Parking at Rosary is a privilege. It may be revoked at any time for breach of discipline or safety guidelines. Our primary consideration is the safety of our students, faculty, neighbors, and St. Juliana School and Acacia School students and faculty. Always use extreme caution when driving on or near the Rosary campus.

**Only Juniors and Seniors are permitted to drive to school.** Parking registration fee is \$15 per year. Students are strongly urged to carpool whenever possible as the number of available spaces is limited. When applying for parking registration, students and parents must read and agree to the Rosary parking regulations.

1. All students who drive to school, regardless of where they park, must register their cars and purchase a parking decal, which must be clearly displayed inside the lower left front windshield. The number must be easily visible to someone checking decals.
2. Students must park in the designated spaces in the Rosary/St. Juliana parking lot until all spaces are full. After that, all students must park on the north side of Fullerton Creek Road only. Students should arrive in ample time to find parking and be on time for class.
3. No student parking is allowed at any time on residential streets within a one-mile radius of Rosary High School, on Melody Lane, or on the park side of Fullerton Creek Road. Waivers of this policy from residents of the above mentioned areas are not accepted to supersede Rosary's policy.
4. No student may park in the faculty parking lot on Acacia or in spaces marked with a specific faculty/staff, "Handicapped", or other special designation in the rear lot. Furthermore, students may not create a parking space where none is marked or park in more than one space.
5. Anytime a student forgets to display her parking permit, she needs to report her license number to the office before school begins that day and any day thereafter.
6. If the parking decal is lost or stolen, the student must purchase a replacement for \$15.00. Cars should be locked at all times in order to safeguard parking decals and other belongings.
7. Detention, loss of parking privilege, and/or towing away of one's vehicle are the possible penalties for violating any of these regulations. Students should bear in mind that the usual cost of retrieving a car when towed away and impounded is over \$100.00. Any student operating or parking a vehicle on or near campus in violation of the California Vehicle Code may also be subject to school detention.
8. In cases of extreme need, sophomores may be granted the privilege of driving to school once a petition is filed and granted. Sophomores may not park in the school lot, but must park in an area designated for them by the administration.
9. In enrolling one's daughter at Rosary and allowing her to drive a car to school, a parent gives school authorities the right to search the car.

## ALCOHOLIC BEVERAGES, DRUGS, AND TOBACCO

Use or possession of tobacco of any kind is not allowed at school. If a student is found guilty of smoking or is involved with students who are smoking, her parents will be notified and the student will serve a three-hour detention and/or be suspended.

The administration and counselors are willing to work with any student who approaches them with an alcohol or drug-related problem. However, if a student is found to be in possession of, under the influence of, or using alcohol and/or drugs either on campus or at a co-curricular/extra-curricular event, severe disciplinary measures, which may include expulsion, will be taken. The sale of drugs by a student, either on or off campus, will result in immediate expulsion and legal action.

The use of androgenic/anabolic steroids and performance enhancing supplements is not allowed by any Rosary student without the written prescription of an American Medical Association recognized, fully licensed physician to treat a medical condition.

## CELLULAR PHONES & ELECTRONIC DEVICES

Cell phones may be brought to school under the following conditions:

1. Phone must be kept in the OFF position at all times except before and after school, break, and lunch.
2. AT NO TIME IS A CELL PHONE TO BE USED OR BE A DISTURBANCE DURING CLASSTIME. (**This includes text messaging.**)
3. No harassment or threatening of persons via cell phone is permitted.
4. Those who violate any of the rules regarding cell phones will receive a detention and may forfeit their privileges. A second offense and any thereafter will result in a \$10.00 fine and a detention.
5. The school reserves the right to search the data on the phone.

If a student needs to be reached during school hours, a message may be left in the office. Students will be called at lunch and/or after school and are responsible for responding to the page. Messages will be left on the main office counter. Only messages of an emergency nature will be delivered to students during the school day.

Phone calls may only be made during break or lunch, and before or after school — NEVER DURING CLASS TIME. If a student becomes ill during school hours she must report to the main office before calling a parent.

## DANCE POLICY

Attendance at school is mandatory for a minimum of 3 class periods on the day of the particular activity or event and on the school day before an activity or event. All students are required to show their student body I.D. cards and pay the designated fee. Once a student enters the dance, she must remain in the dance area. Students are not allowed to linger in the parking lot or remain in their cars. No student will be admitted more

than 90 minutes after the dance begins. When a student goes to her car or the car of another, she must be accompanied by a chaperone or leave the property immediately. All students must be suitably attired and dance appropriately. Students are to leave the dance facility or be picked-up immediately after the dance ends.

Any disruptive person will be asked to leave the premises after names and I.D. cards have been taken. These will be given to the appropriate school administrator who will deal with the student or students accordingly. Smoking and/or using drugs or alcohol are not permitted at any time. Anyone found in possession of or under the influence of drugs and/or alcohol will be dealt with according to each individual school's policy. Names and I.D. cards will be taken and given to the appropriate school administrator.

### **FOOD, BEVERAGES, AND GUM**

Food and beverages are only permitted before school, at breaks, lunch, and after school in the designated eating areas. (See Lunch) The beverage machine is only to be used during these times. Food, water bottles, and beverages are not allowed in classrooms during school hours and a one hour detention will be assigned for eating and/or drinking in the classroom.

Since gum is a major problem in keeping the campus clean and is difficult to remove, gum chewing is prohibited on campus. A one-hour detention will be assigned for each infraction.

### **HARASSMENT / LANGUAGE / THREATS**

Name-calling and/or harassment of any kind will not be tolerated. Profanity or abusive language is not allowed on campus or at any school event. Rosary High School takes seriously all threats to inflict serious harm to self or others, including practical jokes or off-hand comments. The administration will respond to any statements or behaviors that threaten the well-being of students, staff, or others, including but not limited to possessing a weapon, taunting/bullying another, vandalizing another's locker or vehicle, and/or writing, e-mailing, or texting messages or posting on a web service words that are racist, inflammatory, sexist, obscene, and/or taunt or defame another school, fellow student, teacher, or staff.

Violators of this policy will be referred to the Assistant Principal of Student Affairs for disciplinary action. Anyone who becomes aware of a threatening situation should immediately report it to a school administrator.

### **THEFT**

No student should take property or money which does not belong to her. Finding an article left by another does not give the finder the right to keep it. It is the obligation of the finder to turn in found items to the office. Theft is a serious offense and will be referred to the Assistant Principal of Student Affairs for investigation. (See Probation/Expulsion)

It is the student's responsibility to secure her belongings in her locker or on her person at all times. Money or other valuable property may be held in the school office for the day. **THE SCHOOL IS NOT RESPONSIBLE FOR LOST/STOLEN ARTICLES OR MONEY.**

## **VANDALISM / DESTRUCTION OF PROPERTY**

Rosary High School strives to maintain a clean, attractive campus. Therefore, every student has the responsibility of keeping the buildings and grounds clean by putting trash in the proper containers. School pride and safety dictate that corridors should be free of book bags, personal belongings, and trash.

Students who vandalize or otherwise damage school walls, desks, lockers, or other surfaces and property must serve detention and be **financially responsible** for damage, repairs, and maintenance. A second vandalism offense is cause for possible expulsion.

## **CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR OR HABITUAL MISCONDUCT**

Courteous behavior and language are expected at all times. Behavior which keeps students from learning or prevents the teacher from teaching is not acceptable and will not be tolerated. In keeping with the philosophy of discipline at Rosary High School, all attempts are made to resolve problems through communication. However, in certain situations more structured consequences are needed. The following methods of discipline are used when warranted.

### **DETENTION**

Rosary's regulations are not ends in themselves, but they underlie basic values of self-discipline and cooperation which are a part of every student's education. Detention is a consequence of violating these regulations and it is meant to help the student acquire the habits of personal accountability and self-discipline required in adult life.

Student and parental support of this detention policy is essential. Chronic lack of cooperation with school policies will be taken by the administration as an indication of the lack of genuine desire of both student and parent to remain at Rosary.

#### **Teacher Detention**

Teachers formulate their own individual classroom rules and consequences. The following classroom rules are always included as part of them:

1. Students are to come to class prepared (books, pens, paper, homework, etc.).
2. Students are to show respect for others and property.
3. The class is dismissed by the teacher, not by the bell.
4. Students are to remain quiet for announcements.

A teacher-detention may be assigned for the following day by the classroom teacher for violation of classroom rules. **Students who are repeatedly in**

**violation of a teacher's classroom rules are referred to the Assistant Principal for further disciplinary action.**

### **Administrative Detention**

On occasion a student's behavior warrants the attention of the Assistant Principal. At that time the Assistant Principal may meet with the student and/or the teacher to discuss the inappropriate behavior and determine consequences. The Assistant Principal will determine if parents need to attend a parent conference. Inappropriate behavior which may result in an administrative detention include but are not limited to:

1. Cheating or plagiarism.
2. Repeated rude and/or disrespectful behavior.
3. Repeated failure to follow a teacher's direction.
4. Not cooperating with a substitute teacher.
5. Unacceptable use of the Internet or e-mail.
6. Misbehaving during study period.
7. Defacing property, i.e. desks, lunch tables, lockers.

A Saturday detention may be issued by an administrator at any time depending on the severity of the infraction.

### **School Detention**

A student will be assigned a **one-hour detention** after school for infractions including but not limited to:

1. Tardy to class within the school day including 8th period.
2. Uniform or dress code violation.
3. Parking violation.
4. No-showing a teacher detention.
5. Gum-chewing or eating and/or drinking in class.
6. Failure to follow school procedures for verification of absence or tardy, including bringing a parent or doctor's note or obtaining a teacher signature.
7. Leaving class without permission or being out of class without a hall pass.
8. Failure to clean up lunch area.
9. Tardy to school after the third no-fault tardy per semester (see Tardiness).
10. Using a cell phone or prohibited electronic device on campus during school hours.

Students will be notified at least one day in advance of the assigned detention. **If a student has an urgent reason for rescheduling a one-hour detention, she must see the Administrative Assistant no later than break on the day of the assigned detention.** The penalty for failing to show for an administrative or school detention is a two hour detention which will be recorded in addition to the original infraction. **These will be served in a two-hour block after school (3:00 - 5:00 p.m.) on a day assigned by the administration. The penalty for no-showing a two-hour detention is a three-hour Saturday detention.** One-hour detentions will be served on Tuesdays, Wednesdays, and Fridays from 3:00 to 4:00 p.m. **After the fifth (5) detention, the next two infractions will result in two-hour Work De-**

**tentions** to be served after school on a day assigned by the administration. A parent is not required to be present, but the student must be prepared to do manual work on the school premises as requested by the administration.

Once a student earns two (2) Work Detentions, the Assistant Principal will hold a conference with parent and student to discuss the situation and the consequences for continuing to acquire detentions. These may include but are not limited to the following: a 3-hour parent-supervised Saturday detention, withholding permission to attend prom and/or other school related activities, loss of senior privilege day, disciplinary or attendance contract, probation, suspension, withdrawal/expulsion from Rosary, or other consequences at the discretion of the administration.

## **DISCIPLINARY ACTIONS**

Classroom teachers develop a rapport with their students and their classes. Therefore, when a student's behavior is disruptive to the learning environment, teachers are encouraged to communicate with the student and then with the parent(s) prior to referring students to the Assistant Principal of Student Affairs. This condition does not exist when a substitute is proctoring a class; therefore, all disruptive behavior occurring in a substitution situation is referred immediately to the Assistant Principal of Student Affairs.

A student who is sent to the office due to disruptive behavior, profane or disrespectful language, and/or violent actions will confer with the Assistant Principal who will assign immediate consequences which may include but are not limited to a letter of apology by the student, an administrative detention, and/or a phone call to the parent/guardian. Upon a personal conference with the teacher, the Assistant Principal may determine that a parent conference is warranted as well as placing the student on disciplinary contract, suspension, and/or expulsion.

## **SUSPENSION / PROBATION / EXPULSION**

A suspension is instituted in cases of a serious violation of school rules. In all such cases, the Assistant Principal informs the student and parents/guardians of this action and the reasons for it. No student will be suspended for more than five (5) school days at a time.

A parent conference must be held with the Assistant Principal to reacquaint the student and parents with the school rules and to formulate a probationary contract in order to avoid the possibility of further disciplinary action.

The suspension, either out-of-school or in-school, is served after the parent conference and signing of a probationary contract. The length and type of suspension to be served is determined by the severity of the action.

Students will be placed on probation if their conduct, attendance, and/or academic record is seriously deficient but not warranting expulsion. Students placed on probation will have the terms of probation spelled out for them and for their parents in a contract.

**A violation of any of the terms of probation will mean that the student has made the choice to leave Rosary.**

**Disciplinary causes for possible suspension, probation, or expulsion:**

- truancy
- forging or using forged notes or excuses
- persistent violation and/or defiance of the uniform code
- smoking on school property and/or at school events
- failure to fulfill contract requirements
- flagrant or repeated cheating and/or plagiarism
- profanity and/or vulgarity, either verbal or written
- unacceptable use of the Internet/e-mail
- blatant disrespect, continued and willful disobedience, and/or chronic or persistent disruptive behavior
- open, persistent defiance of the authority of any teacher, moderator, coach, or other school personnel
- cohabitation
- theft
- use, sale, or possession of narcotics or intoxicants including alcohol and marijuana
- threat or continued harassment of another student and/or faculty/staff member
- assault or battery or any threat of force or violence directed toward another student or faculty/staff member
- vandalism or defacing school property
- involvement in gang and/or cult activities
- possession of a weapon or weapon-like object

Some offenses by their nature preempt the regular conference, suspension, and probation process and will require immediate suspension without warning and referral to the Administration for possible expulsion.

**STUDENTS WHOSE BEHAVIOR, EITHER ON OR OFF CAMPUS, IS DEEMED TO BE CONTRARY TO THE PHILOSOPHY AND GOALS OF ROSARY MAY BE ASKED TO WITHDRAW FROM SCHOOL OR MAY NOT BE ALLOWED TO RETURN TO SCHOOL THE NEXT SCHOOL YEAR AT THE REQUEST OF THE ADMINISTRATION.**

**RECOMMENDED TRANSFER**

A recommended transfer is a determination by the school administration that continued attendance at Rosary either will not profit the student or will make demands which the school cannot meet. It terminates attendance but does not leave the stigma of expulsion. Furthermore, a student will receive a recommended transfer should it be recognized that “the uncooperative or destructive attitude of the parent might so diminish the effectiveness of the school in acting in loco parentis that continuation of the student in the school might be morally impossible.” (Diocese of Orange Administrative Handbook)

## V. STUDENT ACTIVITIES

### PHILOSOPHY

The philosophy and goals of the school are an integral part of student activities. Each club, office, and athletic team supports the commitment to academic excellence through eligibility requirements and obtaining academic assistance for students who are in need of that help. Leadership skills are promoted in the planning and organization of each social event and fundraiser. Many opportunities to be contributory members of the community are provided by Campus Ministry, student body activities, honor societies, and various clubs. Students involved in these activities are challenged to be a positive force in the world through the guidance of the moderators who empower and foster personal growth.

### REQUIREMENTS FOR PARTICIPATION

Co-curricular activities are opportunities for the student to enrich her experience of growth and development. **They are not replacements for the academic program.** Students participating in these activities are expected to act as positive role models for the school and greater community.

School policies and procedures relative to student activities mandate that all students participating in activities and/or athletics must maintain academic and disciplinary eligibility according to the requirements of each club, team, or class office.

In order for a student to participate in any Rosary and/or Tri-School co-curricular or athletic event other than an approved study trip, **attendance at school is mandatory for a minimum of 3 class periods on the day of that particular activity or event and on the school day before an activity or event.**

### ASSOCIATED STUDENT BODY

The Associated Student Body consists of the entire student population of Rosary High School. The student government is voted upon by the student body and is led by four elected officers, a cabinet of appointed members, and the elected officers of each grade level.

The ASB is responsible for creating and executing a variety of activities throughout the school year such as the Faculty Back-to-School Ice Cream Social, Freshman WOW, Rosary Day, Red Ribbon Week, Father-Daughter Dinner Dance, holiday activities, Red and Gold, Mother-Daughter, Teacher Appreciation Week, and the student government elections. In addition, cabinet members work with the Tri-School committees on programs such as Homecoming, the Sadie Hawkins Dance, and Prom.

## **RED AND GOLD**

Red and Gold is one of the most treasured traditions of Rosary High School. The entire student body is involved in the Red and Gold process which has a profound effect on the positive development of confidence, cooperation, creativity, leadership, and spirit. This school-wide endeavor presents a unique challenge to Rosary High School's young women who design, develop, and execute this production. The entire student body is randomly divided into two teams representing either Red or Gold, and each team must develop a performance based on a particular theme. Traditionally, the performances are held the second weekend of March.

### **RED AND GOLD Captain Selection Criteria**

The team captains are selected by the ASB executive board, social chairs, and class presidents as well as appointed students. In order to be considered for the position of Red & Gold captain, a student must meet the following criteria:

- She may not hold an ASB office, i.e. class president, athletic commissioner, etc.
- She must be in good disciplinary standing. She may not be on probation or demonstrate her refusal to follow policies through excessive detentions, unexcused absences, and/or tardies.
- She must have received a positive recommendation from her Academic Counselor and her teachers.
- She must be in good academic standing. She may not be on academic probation, have any F grades, nor have more than one D grade at the end of 1st quarter.
- She must display positive leadership potential through meeting her responsibilities in her classes, displaying a positive attitude towards teachers and classmates, demonstrating a sense of independence and personal motivation, and showing a willingness to work with adults and students alike.
- She must demonstrate an aptitude in a Red and Gold specialty area (dance, drill, script, etc.) as well as organizational skills, a willingness to learn, a sense of trustworthiness, and a team player frame of mind.
- She must be able to make a time commitment without jeopardizing her academics and/or overloading her schedule.

All students who are eligible shall be discussed with great enthusiasm. Not all students can be captains; however, every effort will be made to discover the talents and potential of all members of the Rosary High School community. All captain spots are awarded as a privilege and can be removed if a student fails to meet her other academic obligations.

## **SOCIAL EVENTS**

Rosary High School holds many social events that require both special behavior and attire. At Rosary functions, it is important that students dress appropriately and treat themselves and others with the utmost respect at all times. Any behavior or dress code violation that is considered

objectionable will be dealt with by the administration. Faculty members have the full authority to admit, refuse admittance, or dismiss any students from any school event. (See Discipline Policies and Procedures)

### **Dance Policies**

1. Special passes must be obtained from the Activities Office for guests who do not attend one of the Tri-schools. These passes must be signed by the guest, his/her parent, and an administrator of the guest's school.
2. Dress Code - Refer to Dances and Proms, Uniforms/Personal Appearance section
3. Dance Styles - No inappropriate dance styles will be tolerated

### **Rosary Day — October 8, 2010**

The feast day of Our Lady of the Rosary, patroness of Rosary High School, celebrates the school's heritage, tradition, and sense of community. The celebration includes liturgy, the awarding of memorial scholarships, and honoring the Junior class with the reception of the school ring. The day culminates in a celebration of friendship at a local theme park. Disneyland is the choice of the class of 2012.

For the ceremony students wear Professional Attire. (See Dress Code) After the Mass, students return to section where they may change into appropriate attire for Disneyland.

**Cost:** Approximately \$55 for those students who choose to purchase a Disneyland ticket.

### **Homecoming Dance — October 10, 2010**

Traditionally, this dance is planned by Tri-School representatives. The dance is held at Servite and a committee headed by Servite plans the theme and decorating details. The attire is semi-formal. Young ladies typically wear tea-length dresses or those styles that are current, yet appropriate; young men wear suits and ties or tuxedos. At this dance there are designated times of arrival and departure.

**Cost:** The bid price ranges from \$75 to \$90 a couple with pictures available at an additional cost.

### **Father-Daughter Dinner Dance — October 30, 2010**

This annual event is one of the biggest of the year. It is a special evening in which fathers and daughters are able to spend time together over dinner and dancing. Four special fathers are chosen "Father of the Year" based on essays written by their daughters. It is a formal event which is planned by ASB under the direction of the Social Chairs. The dance is held off-campus. The attire is semi-formal to formal. Traditionally, fathers of seniors wear tuxedos.

**Cost:** The bid price ranges from \$85 to \$95 per person with pictures available at an additional cost.

### **Sadie Hawkins Dance — March 26, 2011**

Every other year Rosary is responsible for heading the committee which plans this dance. Students from Rosary and Connelly come together to determine theme, colors, music, and bid cost. This is a girl-ask-boy dance where the couples dress according to the theme. Many couples opt to wear matching outfits.

**Cost:** The bid price ranges from \$15 to \$25 a person. Stag bids may also be purchased. Pictures are available at an additional cost.

### **Prom — May 14, 2011**

Each year one member school of the Tri-Schools is responsible for organizing and planning Prom. After a facility is found, the Interschool Committee determines gifts, theme, colors, food, music, and bid costs.

Formal attire is expected for this event. Young ladies are asked to wear tea-length to full-length gowns. All gowns must be modest and appropriate. Current fashion trends for formal wear are acceptable as long as appropriate. There are designated times of arrival and departure.

**Cost:** The bid price ranges from \$100 to \$120 a couple with pictures available for an additional fee.

## **STUDENT PUBLICATIONS**

**CROSSINGS** is Rosary's award-winning literary magazine published annually. Crossings provides a creative outlet for student writers and artists; teachers are also invited to submit work. Entries are evaluated by English Department members and by the Advanced Placement English students. The literary magazine is designed by the computer graphics class. Works are selected on the basis of creative and aesthetic merit, style, and content.

**THE ROYAL REPORTER** is the student newspaper published by the Journalism class. The Royal Reporter, a member of Quill and Scroll, is published several times a year. The newspaper staff writes, researches, edits, arranges, publishes, and distributes the finished product to students, faculty, staff, area high schools, and campus guests.

**REFLECTIONS** is Rosary's student annual, published by the Yearbook class. It is distributed to all students, faculty, and staff at the end of each school year.

## **CO-CURRICULAR ACTIVITIES**

Rosary High School offers a wide variety of co-curricular activities in keeping with its philosophy of developing and educating the whole individual. The choices offered appeal to diverse abilities and interests.

### **CLOSE UP TRIP**

This one-week senior-only program takes place in Washington, D.C. The Close Up Foundation provides students with unique learning experiences including development of debating skills, interacting with high school seniors from all over the country, and seeing how the U.S. government actually operates from a firsthand point of view.

### **CLUBS**

Open to all grade levels, they include the Book Club, Film Club, French Club, International Club, History Club, Musical Theatre Club, Science Club, Spanish Club, Speech Club, Debate Club, Praise Band, Key Club, and Tri-School Thespian Troupe. New clubs are encouraged and can be created at any time once they have been presented and approved by the Administrative Team.

### **JUNIOR STATE OF AMERICA**

Junior State of America is a program that permits students of all grade levels the opportunity for participation in an exchange of ideas on current issues through debates, thought talks, problem solving, and open forum discussions. Fall and spring conventions and winter congress are the culminating events of these activities. JSA meets bi-weekly during lunch. Membership and participation are required to attend conventions and congress. Dues are required yearly, and students may join JSA anytime during the school year.

### **MOCK TRIAL**

Students participate in a simulation of a criminal case. Only juniors and seniors may audition for this team. The students play each of the principals in the cast of courtroom characters. The student team studies a hypothetical case, does legal research, and prepares and presents its case before actual judges in the Orange County Mock Trial Competition in the fall.

### **SPIRIT PROGRAM**

Rosary's Spirit Program includes a Dance Team and a Cheer Squad. A year-long commitment and dedication to the program is required since the girls cheer or dance for Rosary Volleyball, Basketball, and other sports during the year. Varsity members will also cheer for Servite football and basketball games. All team members will be involved in half-time performances for Servite football games and the Homecoming pre-game and half-time shows. All students involved in the program must maintain a minimum GPA of 2.0.

## **TRI-SCHOOL THEATRE (ROSARY, CONNELLY, AND SERVITE)**

A modular theatre training program offers students of all grade and experience levels exposure and training in Acting, Musical Theatre, Movement, Voice, Directing, and Technical Theatre. In addition, the Tri-School Theatre produces and presents various dramatic and musical productions throughout this year.

## **VI. ATHLETICS**

### **PHILOSOPHY**

As an integral part of our school program, athletics have a faith dimension rooted in the values of our Church. It is our hope that each athlete will develop a deeper relationship with Jesus Christ, grow in relationships with other athletes both within and outside of the school environment, learn to adjust to the give-and-take of life including its wins and losses, and learn to recognize and develop in herself those qualities that will make her a better person.

### **OBJECTIVES**

A successful athletic program at Rosary includes the following objectives:

- To teach the athlete how to play the sport and to instill in her qualities of good sportsmanship
- To create opportunities for the athletes to experience fellowship and the joy of sports
- To help the athlete strive to win and do the best she can
- To provide for the development of a Christian attitude in each athlete and to help her improve her relationship with God through sports participation

Student tryouts are held to determine the Varsity and Junior Varsity teams for the following sports: basketball, golf, cross country, soccer, softball, swimming, tennis, track, volleyball, and waterpolo. There are also Frosh/Soph teams in cross country, swimming, water polo, soccer, basketball and volleyball. Rosary is a member of the CIF Southern Section and competes in all sports in the Trinity League.

At Rosary, being a member of an athletic team is an honor. Therefore, student athletes are expected to represent their team, school, and community appropriately. They agree to abide by the guidelines set forth in the Rosary High School Athletic Code of Conduct. All athletes must maintain a minimum GPA of 2.0 with no Fs in order to participate, and must attend at least three classes on the day of athletic events. All students must follow academic policies as stated in this handbook.

A participation fee is required for each sport a student plays, and parents and athletes are expected to participate in and support the Booster Club fundraisers. Rosary Athletics is supported by a very active Booster Club which raises money for all the sports.

All team members with their parents are expected to attend a sports information night at the beginning of each season. Each team has an awards ceremony at the end of its season. Scholar athletes (first semester 3.0 GPA) are honored at the Recognition Assembly at the end of the year.

## **VII. GENERAL INFORMATION**

### **ALUMNAE ASSOCIATION**

Rosary alumnae are the ambassadors for Rosary High School and its work of educating young women. The Alumnae Council enlists the support of its members to help strengthen and advance the school through service and participation. To keep alumnae and alumnae parents informed of current Rosary activities, reunions, updated alumnae profiles, and opportunities for service to the school, the Alumnae Association, in conjunction with the school, publishes information on the Rosary web site.

### **CAREER CENTER**

The Career Center is open 7:30 a.m. - 3:30 p.m. daily during the school year until June 30, and part time during the month of July. It offers a library of college catalogs, handbooks, and resource materials for all students to explore careers and/or post-graduation opportunities. Computers are available for college searches and applications. The Counseling Department hosts lunch and break time visits from college representatives.

Information about scholarships, summer programs, part time job offerings, and outside tutoring is posted and updated regularly; applications for SAT Reasoning and Subject Tests, ACT tests, as well as the NCAA information guide are available for all students. Transcript requests for current students are placed through the Career Center for a \$2.00 fee.

### **CHANGE OF NAME, ADDRESS, LIVING ARRANGEMENTS, OR TELEPHONE NUMBER**

Any student who changes residence, whether permanent or temporary, must report the change to the office immediately. This is absolutely necessary in order to maintain correct records and emergency information.

Parents need to report changes in home telephone numbers and/or parents' work numbers to the office. If a parent/guardian will be absent from the home overnight, the school must be notified in writing. The name and phone number of the temporary guardian and authorization for emergency treatment must be attached to this notification.

### **CLOSED CAMPUS**

Rosary is a closed campus. Students from other schools may not enter the school grounds without proper authorization. All other visitors including parents and alumnae must check in at the main office upon arrival on campus.

## **CREST**

The Rosary crest presents the school's philosophy in visual form. The outer ring carries the name of the school and its date of founding. On the inside, the sun symbolizes growth — spiritual, intellectual, emotional, and physical. The Royal open hand characterizes a student's readiness to receive and learn from others - parents, teachers, and fellow students. At the same time, she is always eager to share her learning, her time, her talents, and herself with others. The cross is the traditional symbol of Christ, and the letter "M" is symbolic of Mary. The "M" is superimposed on the cross to signify that the pattern of our life is a journey toward Christ through Mary, the patroness of Rosary High School.

## **COMMENCEMENT EXERCISES**

Rosary has a formal graduation. To participate in it is a privilege, not a right, and this privilege may be denied a student for a reasonable cause. Participation in the commencement exercises, which include Baccalaureate Mass and Graduation, is contingent on the student achieving and maintaining the standards of conduct required by the school and meeting financial responsibilities and/or detention obligations. Furthermore, each student must fulfill the educational requirements for graduation in order to be awarded a Rosary High School diploma.

## **COMPUTER / PRINTER AVAILABILITY**

Rosary students have access to computers before, during, and after school for word processing and printing. The library has 13 computers available for this purpose. There are 48 work stations available in 2 computer labs.

## **DELIVERIES**

Flowers, balloons, and/or other gifts will not be accepted at the main office for delivery to students. Balloons are not allowed in the classrooms. They will be confiscated and sent to the main office. Parents, other family members, and/or friends may not take students off campus for lunch nor bring lunch to the lunch shelter. Lunches, (including fast food, etc.) may be dropped off at the main office. However, students will not be called to pick them up. Students are advised to check the office if they are expecting someone to bring a lunch for them.

## **EARTHQUAKE DRILL / EMERGENCY**

Rosary faculty, staff, and students have regular fire and earthquake drills to familiarize themselves with emergency procedures. A faculty/staff emergency committee works on a regular basis to keep the Rosary community knowledgeable, prepared, and trained for emergency situations. Each parent is required to complete and sign an emergency release form, stating those persons who have permission to take a student from campus after a major earthquake and/or emergency. No student will be released on her own, even though she drives and/or may be 18 years of age.

The school has stored emergency first aid supplies as well as food and water. The faculty/staff is prepared to stay on campus to help and care for students up to 72 hours after a major disaster. It is imperative that each parent/guardian be aware of Rosary's emergency/earthquake plan and keep abreast of notices which are sent home with students and/or posted on the RHS website.

## LIBRARY

The library is open from 7:15 a.m. to 4:30 p.m. Tuesday through Thursday and 7:15 a.m. until 3:30 p.m. on Mondays and Fridays. On special schedule days the library will usually be open for one hour after dismissal. Students may use the library before school, at break, at lunch, and after school.

Every student enrolled at Rosary may check out library materials. Books are checked out for 3 weeks with one renewal permitted. A fine of 10¢ a day is charged for overdue books. If a book is lost, the student must pay the current price for the book plus a \$5.00 processing fee. Some reference books and books placed on reserve by faculty may be checked out overnight. A fine of 25¢ a day is charged for overdue reserved books. Failure to return books and/or pay fines will prevent a student from taking semester final exams and receiving her report card.

The library computer network provides thirteen networked computers offering a variety of information sources including the Internet, subscription databases, an on-line catalog, informational CDs, and word processing. All Internet activity is subject to the conditions outlined in the Acceptable Use Policy printed in this handbook. A copy machine (10¢ a copy ) is available for student use.

There is no eating or drinking permitted in the library at any time.

Subscription databases may be accessed 24 hours a day but require ID and passwords. To access the databases go to the Rosary High School web page: [www.rosaryhs.org](http://www.rosaryhs.org)

- Click on Library Media Center
- Click on Subscription Databases
- Choose Database
- Type in ID
- Type in Password (PW)

Annals of American History

Encyclopedia Britannica

Enciclopedia Universal en Espanol

ID=rosaryroyals

PW=Britannica

CountryReports

ID=rosary

PW=royals

Facts (includes Issues and Controversies and Science News)

ID=rosary

PW=royals

Literature Resource Center

Opposing Viewpoints

Student Resource Center

ID=full59426

## **LOCKERS**

The school is not responsible for lost or stolen items; therefore, lockers are provided for each student. At all times, lockers need to be kept locked. Lockers in disrepair are to be reported to the main office. No student should attempt to unjam a locker by hitting or kicking it. Consult the librarian for help with jammed lockers.

Defacing lockers with pens, markers, whiteout, scratches, etc. is not tolerated. Each student is ultimately responsible for the condition of her own locker. Students and parents may be held financially responsible for repairs to damaged or vandalized lockers and detentions may be issued.

P.E. lockers are assigned to freshmen for their Physical Education class. Each student receives a combination lock at the beginning of the year which must be returned on the last day of class. Students must lock their lockers at all times. The school and the Health Education Department are not responsible for lost and/or stolen items. It is recommended that the combination to one's locker NOT be given to anyone. The Administration reserves the right to search lockers, backpacks, purses, and/or vehicles at any time.

## **LOST AND FOUND**

Generally, lost and found articles are kept in the Activities Office or the PE locker room. More valuable items such as wallets, purses, and jewelry are held in the main office. Unclaimed items will be given to charity after a reasonable length of time.

## **LUNCH TIME**

Lunches (including fast food, etc.) brought for a student must be dropped off at the main office. Students are advised to check the main office if they've forgotten their lunches as they will not be called to pick them up. Parents, other family members, and/or friends may not take students off campus for lunch.

During the first 10 minutes of lunch, students may be upstairs, at lockers, etc. The only reasons students should be upstairs during lunch are:

- To use the library, career center, or computer lab; students may enter the library, career center, or computer lab during lunch. If a student

leaves the library, career center, or computer lab during lunch she must go directly downstairs.

- To attend a meeting; moderators must be present for lunch time meetings and see that students go directly downstairs when the meeting is over or keep students for the entire lunch period.
- For tutoring; students must have a note from the classroom teacher with names and date(s).
- For taking make-up exams.

Areas designated for eating lunch:

- The grass and tables/benches located outside Room 6 and Assembly Hall. Only Seniors may eat in the Senior Quad.
- The benches edging the grass and the cemented areas beneath the stairwell in front of Rooms 5, 6, and 7
- Assembly Hall, Karcher Center, and downstairs classrooms on cold, wet days ONLY.
- Classroom during full lunchtime meeting with moderator present.
- The campus lawn from Room 4 to the Karcher Center.

NOTE: The areas by the Main Office, the downstairs corridor/benches from the Main Office to Room 4, the stairwell outside of Room 3, and the cemented areas surrounding the Karcher Center ARE NOT eating areas. No eating upstairs will be allowed.

Students are to dispose of all litter properly and be courteous to kitchen staff, faculty, and fellow students during break and lunch.

## **PASSES**

All students must have a hall pass when out of class. A note from the office, the library, or any of the counselors is considered a pass. Students out of class without a hall pass or note from a teacher, counselor, librarian, or the office will receive a detention.

**AT NO TIME DURING THE SCHOOL DAY MAY ANY STUDENT GO TO HER CAR WITHOUT PERMISSION FROM THE OFFICE.**

## **PREGNANCY POLICY**

The Church praises the personal courage and commitment to life by pregnant teenagers who reject abortion as a solution to unwed pregnancy.

Rosary's basic attitude toward pregnancy is to support the girl throughout her experience — before and after delivery of her baby. The girl is positively encouraged to continue her education as a regular student in school until her doctor advises her to remain at home for the physical well-being of herself and/or her unborn child. The school administration highly encourages counseling for both the pregnant student and her family and insists upon good medical care throughout the pregnancy. The school will assist by suggesting appropriate agencies for counseling and physical care.

Following the birth of the baby, the girl may return to school as soon as she is able and the school has received a written clearance from her physician.

Her academic counselor will be the contact person who will coordinate the arrangements for course work. Upon return to school, it is expected that she will maintain a good attendance record and focus on academic work. Frequent absences, late assignments, and missed tests will lead to a conference with the principal and a reevaluation of her continuing at Rosary.

Although the above does constitute Rosary's basic policy, each case is handled on an individual basis with due consideration to the concerns and circumstances of the girl and her parents and to the prudential judgment of the administration.

## SENIOR PRIVILEGES

Seniors have petitioned the Administration for certain privileges. These are granted with the understanding that the seniors have earned these privileges through their leadership and acceptance of responsibilities over the past three years, and that they will continue their leadership in a positive manner during their senior year. Therefore, flagrant disregard for school rules may result in the loss of one or more senior privileges including Senior Privilege Day for the entire class.

**ATTIRE:** Note - All senior privileges relating to attire are not allowed on Mass or formal assembly days. Seniors must wear the formal uniform on those days.

- College sweatshirts may be worn on any day of the week.
- Casual dress may be worn on the 4th of the month.
- Class T-shirts may be worn every Friday along with "fun colored shoes" as long as they are from the approved shoe list.
- A red or Navy blue polo shirt may be worn every day with the uniform.
- Class T-shirts may be worn with the uniform during the last two weeks of May.
- Khaki or navy twill bermuda shorts, **purchased from Vicki Marsha only**, may be worn (length of shorts may not be below the knee nor shorter than 3" above the knee).
- The seniors will be exempt from wearing RHS socks during the last two weeks of May, except for Mass and special assembly days. No sandals or flip-flops.
- On Valentine's Day seniors may wear pink and/or red.
- On St. Patrick's Day seniors may wear green.
- On Mardi Gras seniors may wear green, purple or gold.

The Seniors may wear casual dress for the Fall, Winter and Spring sports rallies.

The Seniors have requested and been granted the privilege of inviting the entire Rosary community to celebrate Halloween and Christmas by wearing festive colors and/or costumes on those days.

## **ADDITIONAL PRIVILEGES**

- Seniors will have first priority to buy bids, R&G tickets, and pictures, and they will be dismissed first to rallies, assemblies, and Masses.
- Seniors may decorate and eat in the senior quad, have their own lunch line in the Assembly Hall, use the benches closest to the quad for seniors only, and have approved music during lunch period.
- Only seniors and faculty may use the easternmost stairs.
- Seniors may have catered food and/or an ice cream day once a month. Seniors may also have lunch at the park once a quarter.
- Exemption from finals with an "A" is at the discretion of the teacher.
- Seniors may hold a lottery for a designated number of parking spaces and may also design the spots appropriately with names, numbers, and decorations.
- Seniors may have a Spirit Week towards the end of the year, a Senior Privilege Day, and a senior spirit event on the last day of school.
- Seniors may wear their class T-shirt and "fun colored shoes" every day during the last two weeks of school.
- Seniors may have a DJ/band once a quarter with proper planning.

## **TRAFFIC PATTERNS FOR DROP OFF AND PICKUP**

Students are to be dropped off and picked up in the Acacia Avenue parking lot. Driving up into the student parking lot is a safety hazard and is not acceptable. Students may NOT be picked up at the curb on Acacia or Alto nor on Fullerton Creek Drive by the back parking lot from 2:45 - 4:00.

## TUITION

Tuition is a yearly amount payable annually, by semester, quarter, or monthly payments. Tuition paid on a monthly basis is made in 12 installments, June - May, and is due on the 5th or 20th of the month at the parents' choosing. All students must have tuition paid in full by May 20th of the current academic year.

All tuition is paid through FACTS Tuition Management using electronic funds transfer (E.F.T.) or credit card; American Express, Discover, or MasterCard. Tuition paid in full is due May 20th prior to the academic year.

Parents are expected to make tuition payments as specified in the "Tuition Agreement" signed at the time of registration with FACTS. If there is a serious financial set-back, parents are obligated to contact the Controller. Students whose tuition account is delinquent will not be permitted to take semester exams.

## WORK PERMITS AND EMPLOYMENT

State law requires that students who are under 18 years of age and who have been hired by an employer must obtain a work permit. Applications, available in the main office, must be completed by the student, parent, and employer and then returned to the main office for issuance of the permit. Applications can also be obtained at the public high school nearest to the student's home and the process completed through them. All permits expire at the end of the summer and must be renewed in September of each school year.

California State Labor Law prohibits students 16 and 17 years of age from working more than four hours on a school day. They may not work between the hours of 10 p.m. and 5 a.m. on any day preceding a school day, and from 12:30 a.m. to 5 a.m. on weekends. Students 14 and 15 years of age are prohibited from working more than 3 hours on a school day. They may not work from 7:00 p.m. to 7:00 a.m. on any day preceding a school day.